



Departmental Progress

- ③ To facilitate communication, the committee will be in contact with each department to discuss their progress.

1. **Departmental Progress**

The following table provides a summary of the progress made by each department:

Department	Progress	Next Steps
Human Resources	Initial survey completed; 80% response rate.	Conduct follow-up interviews with non-respondents.
Finance	Budget review in progress; 95% completion.	Finalize budget projections and submit to Board of Directors.
Operations	Facility maintenance backlog reduced by 50%.	Continue monitoring equipment usage and plan for future maintenance needs.
Marketing	Initial market research completed; 70% completion.	Finalize market analysis and develop marketing strategy.
IT	Network infrastructure updated; 90% completion.	Review system performance and plan for future upgrades.
Customer Service	Initial training completed; 85% completion.	Conduct follow-up training sessions and monitor performance.
Quality Control	Initial audit completed; 75% completion.	Finalize audit findings and implement corrective actions.
Supply Chain	Initial supplier evaluation completed; 80% completion.	Finalize supplier selection and plan for future procurement.
R&D	Initial research phase completed; 60% completion.	Finalize research findings and plan for future development.
Sustainability	Initial sustainability assessment completed; 70% completion.	Finalize assessment findings and develop action plan.
Total	Average completion rate of 75% across all departments.	Overall progress is satisfactory, though some departments require further attention.

The committee will continue to monitor departmental progress and provide updates to the Board of Directors as needed.

2. **Departmental Budgets**

The following table provides a summary of the departmental budgets:

Department	Budgeted Amount	Actual Spent	Variance
Human Resources	\$100,000	\$85,000	\$15,000
Finance	\$200,000	\$180,000	\$20,000
Operations	\$300,000	\$270,000	\$30,000
Marketing	\$150,000	\$130,000	\$20,000
IT	\$250,000	\$220,000	\$30,000
Customer Service	\$100,000	\$80,000	\$20,000
Quality Control	\$100,000	\$80,000	\$20,000
Supply Chain	\$150,000	\$130,000	\$20,000
R&D	\$200,000	\$180,000	\$20,000
Sustainability	\$100,000	\$80,000	\$20,000
Total	\$1,500,000	\$1,300,000	\$200,000

The committee will continue to monitor departmental budgets and provide updates to the Board of Directors as needed.

3. **Equipment and Facilities**

The following table provides a summary of the equipment and facilities assigned to each department:

Department	Equipment Assigned	Facilities Assigned
Human Resources	10 computer workstations	1 office space
Finance	5 computer workstations	1 office space
Operations	10 computer workstations	1 office space
Marketing	5 computer workstations	1 office space
IT	10 computer workstations	1 office space
Customer Service	5 computer workstations	1 office space
Quality Control	5 computer workstations	1 office space
Supply Chain	5 computer workstations	1 office space
R&D	10 computer workstations	1 office space
Sustainability	5 computer workstations	1 office space
Total	100 computer workstations	10 office spaces

The committee will continue to monitor equipment and facility assignments and provide updates to the Board of Directors as needed.

4. **Departmental Training**

The following table provides a summary of the departmental training programs:

Department	Training Program	Completion Rate
Human Resources	Employee Handbook	95%
Finance	Financial Reporting	90%
Operations	Facility Maintenance	85%
Marketing	Market Research	80%
IT	Network Infrastructure	90%
Customer Service	Customer Experience	85%
Quality Control	Quality Assurance	80%
Supply Chain	Supplier Management	85%
R&D	Research Methodology	80%
Sustainability	Sustainable Practices	85%
Total	Average completion rate of 85% across all departments.	

The committee will continue to monitor departmental training programs and provide updates to the Board of Directors as needed.

5. **Departmental Performance**

The following table provides a summary of the departmental performance metrics:

Department	Performance Metric	Current Value	Target Value
Human Resources	Employee Turnover	10%	5%
Finance	Budget Deficit	-\$50,000	-\$100,000
Operations	Facility Downtime	10 hours per month	5 hours per month
Marketing	Conversion Rate	2%	3%
IT	System Uptime	99.5%	99.9%
Customer Service	Avg. Response Time	15 minutes	10 minutes
Quality Control	Defect Rate	1.5%	1.0%
Supply Chain	Delivery Accuracy	95%	98%
R&D	Innovation Pipeline	10 projects	15 projects
Sustainability	Carbon Footprint	10 tons per year	8 tons per year
Total	Average performance metric values across all departments.		

you're not going to do much.

so I'm not going to do much.

so I'm not going to do much.

somebody's gonna do

something.
something.

so I'm not going to do much.

share

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

that's not going to do much.

so I'm not going to do much.

[The department chair may continue in the next term if it is voted by a simple majority of the faculty of the department.]

F. Department Chair Disputes, Vacancies, and Recall