

Submit originals (including syllabus) and one copy and electronic copy to the **Faculty Senate Office**  
 See <http://www.uaf.edu/uafgov/faculty-senate/curriculum/course-degree-procedures/> for a complete description of the rules governing curriculum & course changes.

**CHANGE COURSE (MAJOR) and DROP COURSE PROPOSAL**  
 Attach a syllabus, except if dropping a course.

**SUBMITTED BY:**

<b>Department</b>	<b>Department of Social and Human Development</b>	<b>College/School</b>	<b>CRCD</b>
<b>Prepared by</b>	<b>Veronica Plumb</b>	<b>Phone</b>	<b>455-2038</b>
<b>Email Contact</b>	<b><a href="mailto:vmplumb@alaska.edu">vmplumb@alaska.edu</a></b>	<b>Faculty Contact</b>	<b>Veronica Plumb</b>

**1. COURSE IDENTIFICATION: As the course now exists.**

<b>Dept</b>	<b>ECE</b>	<b>Course #</b>	<b>442</b>	<b>No. of Credits</b>	<b>3</b>
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<b>COURSE TITLE</b>	<b>Family Resource Management</b>
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**2. ACTION DESIRED: Changes to be made to the existing course.**

<b>Change Course</b>	<input type="checkbox"/>	<b>If Change, indicate below what change.</b>	<b>Drop Course</b>	<input type="checkbox"/>
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<b>NUMBER</b>	<b>TITLE</b>	<b>DESCRIPTION</b>
<b>PREREQUISITES</b>	<b>X</b>	<b>FREQUENCY OF OFFERING</b>

**5. COURSE REPEATABILITY:**

Is this course repeatable for credit?	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
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Justification: Indicate why the course can be repeated (for example, the course follows a different theme each time).

N/A

How many times may the course be repeated for credit? N/A TIMES

If the course can be repeated with variable credit, what is the maximum number of credit hours that may be earned for this course? N/A CREDITS

**6. CURRENT CATALOG DESCRIPTION AS IT APPEARS IN THE CATALOG: including dept., number, title and credits**

**ECE F442 Family Resource Management (3)**  
 Offered Spring Even-numbered Years  
 Management of resources which help families meet and alter the increasing complexities of life. Involves purposeful actions that affect the use of time, money, energy, skills, talents and knowledge. Explores roles, goals and decision-making within our multicultural society throughout the life cycle. Prerequisites: ECE F245 or PSY F240; upper-division standing; or permission of instructor. (1.5+3)

**7. COMPLETE CATALOG DESCRIPTION AS IT WILL APPEAR WITH THESE CHANGES: (Underline new wording ~~strike through old wording~~ and use complete catalog format including dept., number, title, credits and cross-listed and stacked.) PLEASE SUBMIT NEW COURSE SYLLABUS. For stacked courses the syllabus must clearly indicate differences in required work and evaluation for students at different levels.**

**ECE F442 Family Resource Management (3)**  
 Offered ~~Spring Even-numbered Years~~ Fall as demand warrants  
 Management of resources which help families meet and alter the increasing complexities of life. Involves purposeful actions that affect the use of time, money, energy, skills, talents and knowledge. Explores roles, goals and decision-making within our multicultural society throughout the life cycle. Prerequisites: ~~ECE F245 or PSY F240; upper-division standing; or permission of instructor~~ ECE 242, ENGL 111X, ENGL 211X or 213X. (1.5+3) (3+0)

**8. IS THIS COURSE CURRENTLY CROSS-LISTED?**

YES/NO **No** If Yes, DEPT

**JUSTIFICATION FOR ACTION REQUESTED**

The purpose of the department and campus-wide curriculum committees is to scrutinize course change and new course applications to make sure that the quality of UAF education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be self-explanatory. If you ask for a change in # of credits, explain why; are you increasing the amount of material covered in the class? If you drop a prerequisite, is it because the material is covered elsewhere? If course is changing to stacked (400/600), explain higher level of effort and performance required on part of students earning graduate credit. Use as much space as needed to fully justify the proposed change and explain what has been done to ensure that the quality of the course is not compromised as a result.

**The CDFS program has been looking carefully at the courses provided and is currently involved in a major program change that will promote better opportuni**

See attached pages for signatures.





**Course Title:** Family Resource Management

**Course No:** ECE 442

**Credits:** 3 (3 + 0)

**Prerequisites:** ECE 242, Engl 111X, Engl 211X or 213X

B. TBA

TBA

**Phone:** TBA

**E-mail:** [TBA](#)

**Office or Contact hours:** Instructor will post office hours for students at first class.

**Location:** Distance Delivered possibly in conjunction with local Fairbanks site.

**Dates:** TBA 2012

**Times:** TBA

ECE 442 will meet 20 times over 11 weeks for 2 hours each.

**Text:**

Branscombe, Castle, Dorsey, Surbeck, & Taylor (2003). *Early childhood curriculum: A constructivist perspective*. New York, N.Y. Houghton Mifflin Company

Occasional articles and other handouts that will be made available on the Blackboard site.

Special Requirements: Computer, Internet, Blackboard and an early childhood classroom setting.

**Course Description:**

Management of resources, which will help families meet and alter their increasing complexities of life. Involves purposeful actions that affect the user of time, money, energy, skills, talents and knowledge. Explores roles, goals, and decision making within our multicultural society throughout the life cycle.

ECE 442 is required for the Child Development and Family Studies BA program within the

2b: Supporting and empowering families and communities through respectful, reciprocal relationships

**Instructional Methods:**

The method of instruction will be a combination of reading assignments, Blackboard, audio conferencing. Audio lectures will be recorded and blackboard discussion forums continually monitored. Students will demonstrate their understandings of course content and proficiency of skill through assignments and discussion. All assignments will be communicated through the assignments section of the course Bb site. Other communication will take place through email.

**Guidelines for written assignments:**

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		depth and originality for an "A."
C = 79% - 70%	239-210	Average. The student grasps the essential information; material is complete and presented on time.
D = 69% - 60%	209-180	Below average. Student misses significant aspects of the assignment. Material is not turned in on time; student is unprepared to present project to class.
F = below 60 %	179-0	Student was unable to complete the assignment on time with at least a 60% understanding and presentation.

When the class is to be offered, appropriate dates for the semester will be used.

Date	Topic and Assignment
Week 1 day 1	<p>Introductions; Review the course syllabus and expectations.</p> <p>A first homework assignment will be a personal reflection regarding the necessity of resource managements and how is may affect you personally and within work with families of young children. This reflection should be at least, but not limited to 2 pages; double spaced . Please email the completed assignment as an attachment to the instructor, at the following Email: _____ Please place the following information in the subject box: First initial and last name of student ECE 442 homework 1 (Example Student name: ECE 442 homework 1).</p> <p>Seminar topics: Continued from previous class, small group discussion:</p>
Week 1 day 2:	<p>Homework: Read chapter 1 of text book. The first homework assignment will be a personal reflection regarding the necessity of resource managements and how is may affect you personally and within work with families of young children. This reflection should be at least, but not limited to 2 pages; double-spaced. This assignment will be due electronically as an attachment to the instructor Due: _____</p> <p>Seminar Topics: Management today: Home work: read chapter 2</p>
Week 2 day 1	<p>Seminar topics: Continued from previous class, Small Groups</p>
Week 2 day 2	<p>Homework: Read Chapters 3 in preparation for class discussion</p> <p>Seminar Topics: Vales, Attitudes, Goals, and Motivation Homework: Chapter 4 and 5</p>
Week 3 day 1	<p>Seminar topics: Resources and Decision making: Introduction to final project</p>
Week 3 Day 2	<p>Homework: Read Chapters 6 in the text. Write down any ideas or questions that you have come up with during the reading. Please be ready to share these in class. Everyone must have some input during discussion of chapters.</p> <p>Seminar Topics: Planning, Implementing, and Evaluating Homework: Chapter 7 Communication</p>
Week 4 day 1	<p>Seminar topics: Communication, questions of final project</p>
Week 4 day 2	<p>Homework: Chapters 8 in the text. Write down any ideas or questions that you have come up with during the reading. Please be ready to share these in class. Everyone must have some input during discussion of chapters.</p>
Week 5 day 1	<p>Seminar Topics: Managing Human Resources Managing Stress and Fatigue Managing Environmental Resources Homework: chapter 9</p> <p>Seminar Topics: Managing time:</p>



Week 5 Day 2      Homework: Read chapter 10  
Homework: Create a weekly calendar with specific details in your daily tasks; after you have created this schedule, talk about how you manage your time and daily activities.

Seminar topics: Sharing of homework, Managing work and family

Week 6 day 1

Week 6 day 2

Week 7 day 1

Week 7 day 2

Week 8 day 1

Week 8 day 2

Week 9 day 1

Week 9 day 2

Week 10 day 1

Week 10 day 2

The Office of Disability Services implements the American with Disabilities Act (ADA), and insures that the UAF students have equal access to the campus and course materials. (203 WHIT, 474-7043) I will work with the Office of Disabilities Services to provide reasonable accommodation to students with disabilities.

Disability services also provides assistance to the university's rural campuses. Bristol Bay, Chuckchi, Interior-Aleutions, Kuskokwim, and Northwest. Questions should be directed to the Director of Disability Services at (907) 474-5655 or online at <http://www.uaf.edu/disability/>

Representatives from the office also regularly meet students in the CTCC building. Check with the CTCC student services for more information, 455-2851 or 2849.

UAF Office of Disability Services 612 N. Chandalar, PO box 755590 University of Alaska Fairbanks, Alaska 99775-5590  
Phone: (907) 474-5655| TTY: (907) 474-1827 | FAX: 474-5688 Email: [fydos@alaska.edu](mailto:fydos@alaska.edu)

### **Writing Center**

<http://www.alaska.edu/english/studentresources/writing/>

The Writing Center is a student-staffed, student-oriented service of the English Department.

801 Gruening Bldg., P.O. Box 755720

Fairbanks, Alaska 99775-5720

Phone: (907) 474-5314 Fax: 1-800-478-5246

\* The UAF Writing Center and Computer Lab offers free writing tutoring to any student in any subject via telephone and fax or over the Internet. Students can call 907-474-5314 for information on how to fax a paper and have it tutored over the telephone, or engage in an interactive Internet session. Both services are free.

### **Rural Students Services**

<http://www.uaf.edu/ruralss/>

Rural Student Services (RSS) is an academic advising department with over 35 years of experience in working with students from all over the state of Alaska. We are here to assist you in achieving student success by linking you to current information pertinent to your education, lifestyle, and goals. RSS is known for its welcoming and friendly environment. Many students find meaningful connection at UAF through RSS. We can help you with:

Academic requirements

Registration for classes

Finding financial aid

Explaining housing options

Declaring a major

Career exploration

CONTACT US AT:

P.O. box 756320, Fairbanks, AK 99775-6320

1-888-478-1452 (toll free within Alaska) or (907) 474-7871

Email us at [fyrss@uaf.edu](mailto:fyrss@uaf.edu)

### **Library Services for off campus students**

<http://library.uaf.edu/offcampus>

Off-Campus Library Services is a unit set up to serve rural UAF students and faculty who do not have access to appropriate information resources in their town or village. We work in support of The College of Rural & Community Development and The Center for Distance Education and Independent Learning.

We can supply your information needs for the courses you are taking. For example, if a research paper is required in the teleconference or correspondence course that you are taking, you can contact us, explain your information need, and we will send library materials to you so that you can write your paper.

Contact us at Off-Campus Services, Elmer E. Rasmuson Library

310 Tanana Loop, PO Box 756800

Fairbanks, Alaska USA 99775-6800

Phone: 1-800-478-5348 Email: [fyddl@uaf.edu](mailto:fyddl@uaf.edu)