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Revised 79-UCCh. Received 1/6/2012 FORMAT 2 Submit originals and one copy and electronic copy to Governance/Faculty Senate Office

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If the course can be repeated with variable credit, what is the maximum number of credit hours that may be earned for this course?

| V/A | CREDIT |
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6. CURRENT CATALOG DESCRIPTION AS IT APPEARS IN THE CATALOG: including dept., number, title and credits

ECE F341 Personnel Management of Early Childhood Programs

3 Credits

Offered Spring Odd-numbered Years

Management of personnel of child care programs, including recruitment, hiring, in-service training, staff meetings and communication, supervision, evaluation, motivation, burnout prevention and termination of employees. Focus on maintaining quality programs for young children. Prerequisites: ECE F245 or permission of instructor. (1.5+3)

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| | The number of the department and campus-wide curriculum committees, is to scrutinize |
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| - | course change and new course applications to make sure that the quality of UAF |
| | education is not lowered as a result of the proposed change. Please address this in |
| | your response. This section needs to be self-explanatory. If you ask for a change in |
| | # of credits, explain why; are you increasing the amount of material covered in the |
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Child Development and Family Studies (CDFS)

14-Core and 79-UCCh. Rec'd:1-6-2012

Course Syllabus

Course Title: Personnel Management of Early Childhood Programs

Course No: ECE 341W Credits: 3 (3+0+0)

Prerequisites: Engl 111X, Engl 211X or 213X

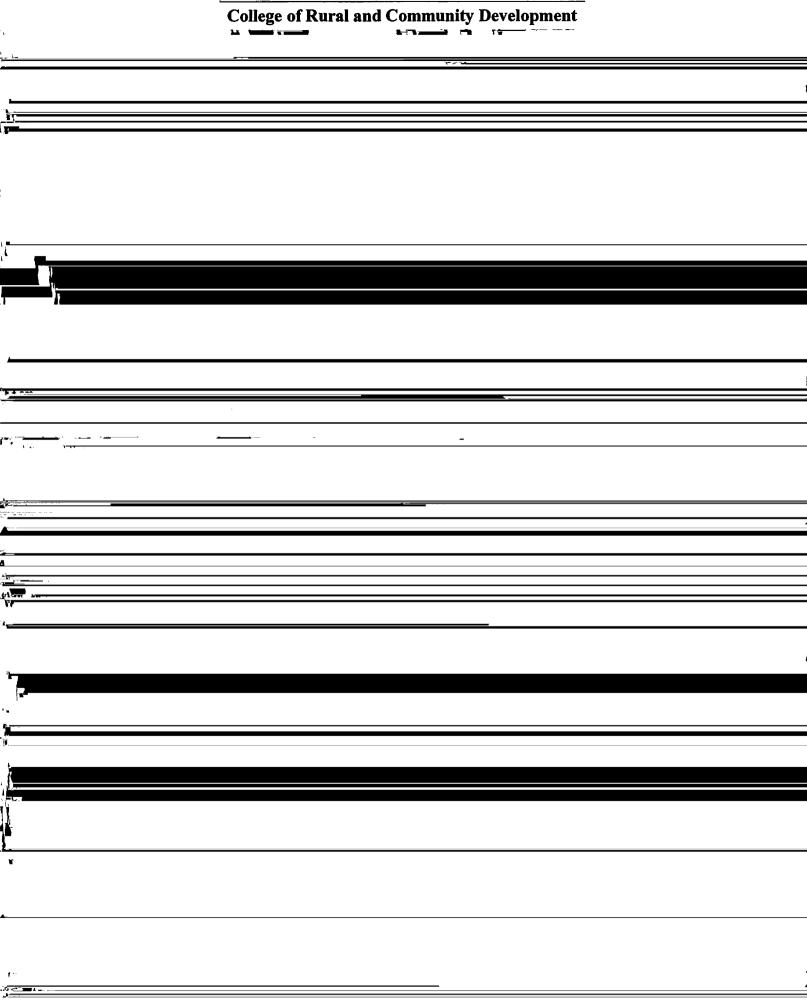
Instructor: Veronica Plumb

604 Barnette Street Suite 220

Phone: 455-2038

E-mail: vmplumb@alaska.edu

Office or Contact hours: Instructor will post office hours for students at first class.



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| | Child Development and Family Studies (CDFS) |
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| | required for the final research paper. Written homework responses should be a minimum of 1 page in |
| | length. |
| | 1011811. |
| | Video Assignment: As an alternative assignment. Students will watch a series of videos posted within |
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| | the content area of Bb. A written response of the videos will be turned in through the same site. |
| | Responses will be in relation to best practices in regards to video observation. What did you see that |
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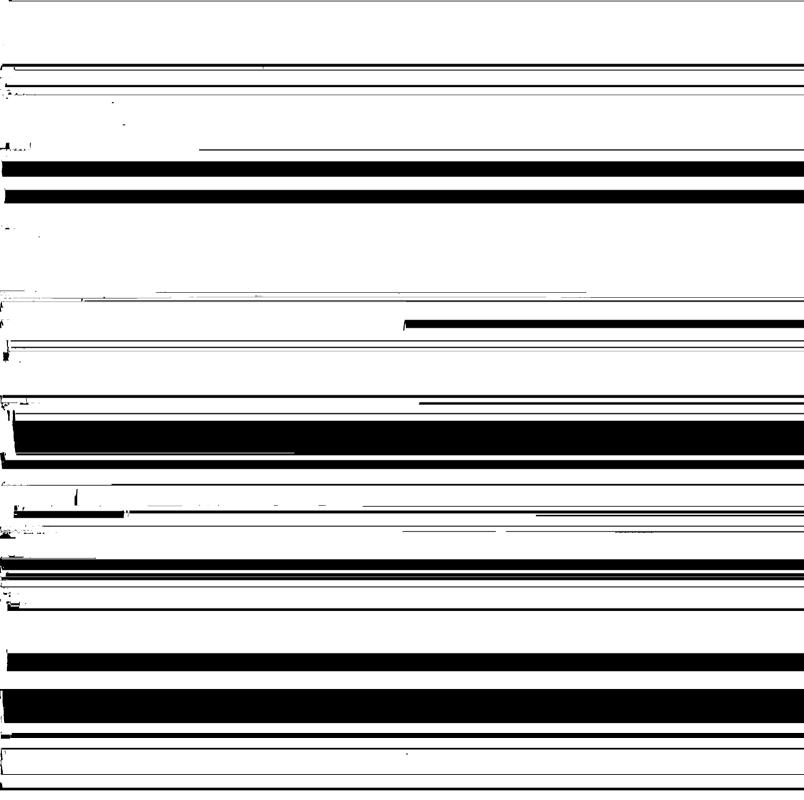
Child Davolonment and Family Studies (CDES)

This schedule is fluid and may be updated during the semester. The instructor will inform students of changes in a timely manner. Any changes will be updated on the class Bb site. Students are responsible for keeping track of schedule changes once announced.

| Date | Topic and Assignment | |
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| Week 1) | | |
| | In class today | |
| | Review course expectations, introductions. | |

College of Rural and Community Development Child Development and Family Studies (CDFS)

| | form. |
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| | The composition should be several paragraphs in length (at least 7), and be |
| | properly structured, with correct grammar and spelling. |
| ı | Compositions will be submitted electronically to the instructor. Instructor will |
| ı | provide feedback to each student privately and individually. |
| | Students will also post their composition to the prepared forum in the |
| | discussion area of our class Blackboard site as a means of promoting |
| | discussion within the group. Homework I indue but he and of the day |
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| | | discussion within the group. Homework 3 is due by the end of the day | 7 |
| | | Sunday. | |
| | Week 5) | | 7 |
| | | In class today: | |
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College of Rural and Community Development Child Development and Family Studies (CDFS)

| Preparation for next class: Date stings Assignment: Chanters 0 10 and 11 in Supervision in Embs |
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College of Rural and Community Development

Child Development and Family Studies (CDFS)

| Your response should be properly structured, with correct grammar and | |
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UNIVERSITY OF ALASKA FAIRBANKS
College of Rural and Community Development
Child Development and Family Studies (CDFS)

| | Week 13) | In class today: • Group discussion | | |
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| 7 | | Group discussion | | |
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