

Submit original with signatures + 1 copy + electronic copy to Faculty Senate (B&E 200).
 See <http://www.uakron.edu/faculty-senate/curriculum/course-segregation-procedures/> for complete description of the rules governing curriculum & course changes.

TRIAL COURSE OR NEW COURSE

SUBMITTED BY:

Department	Counseling	College/School	College of Education
Prepared by	Jane Monahan	Phone	774-3362367
Email Contact	jmonahan@alaska.edu	Faculty Contact	Ashley Snagge

1. ACTION DESIRED (CHECK ONE):
 Trial Course New Course

2. COURSE IDENTIFICATION:
 Dept: _____ COURSE#: _____ Course #: F691 No. of Credits: 3

Justify approval to instructor in this section. Assignments and part-time internship practice status & number of credits.

3. PROPOSED COURSE TITLE:
 Internship III

4. TO BE CROSSED LISTED?
 YES/NO: _____ If yes, Dept: _____ Course # _____

(Requires approval of Dept. head and chair. Plans involved. Add lines at bottom for signatures.)

5. TO BE STACKED?
 YES/NO: _____ If yes, Dept: _____ Course # _____

6. FREQUENT OFFERING:
 Fall, Spring, Summer (Every, or Even-numbered Years): _____ Demand Warrants: _____

7. SEMESTER & YEAR OF FIRST OFFERING (AY2011-12 or Fall 2012)
 if approved by 3/1/2012; otherwise AY2012-13

8. COURSE FORMAT:

NOTE: Course hours may not be compressed into fewer than three days per credit. Any course compressed into fewer than six weeks must be approved by the college or school's curriculum council. Furthermore, any one course compressed into less than six weeks must be approved by the curriculum committee.

COURSE FORMAT: (check all that apply)
 1 2 3 4 5 XX 6 weeks to full semester

OTHER FORMATS (specify):
 Mode of delivery (specify): Lecture, seminar, internship practice

9. CONTACT HOURS PER WEEK:
 3 LECTURE hours/weeks 0 LAB hours/week 20 PRACTICUM hours/week

Note: # of credits are based on contact hours. 800 minutes of lecture = 1 credit. 2400 minutes of non-science lab = 1 credit. 1600 minutes in non-science lab = 1 credit. 2400-4800 minutes of practicum = 1 credit. 2400-4800 minutes of internship = 1 credit. This must match with the syllabus. See <http://www.uakron.edu/faculty-senate/curriculum/course-segregation-procedures/> for complete description for more information on number of credits.

OTHER HOURS (specify type): _____

10. COMPLETE CATALOG DESCRIPTION including dept, number, title, credits, credit distribution, cross-listing and/or stacking (50 words or less if possible):

COUN F691 Internship III
 3 credits
 Offered Fall, Spring
 The course is designed to give counseling program candidates experience and supervised practice in the broad scope of activities (i.e. career counseling, individual and group counseling, information and referral, consultation, in-service and staff-in-service meetings,

supervision) engaged in by either fully credentialed school counselors or licensed professional counselors. Prerequisites: COUN 6341, COUN 6351, COUN 6352, COUN 6353, COUN 6354, COUN 6355, COUN 6356, COUN 6357, COUN 6358, COUN 6359, COUN 6360, COUN 6361, COUN 6362, COUN 6363, COUN 6364, COUN 6365, COUN 6366, COUN 6367, COUN 6368, COUN 6369, COUN 6370, COUN 6371, COUN 6372, COUN 6373, COUN 6374, COUN 6375, COUN 6376, COUN 6377, COUN 6378, COUN 6379, COUN 6380, COUN 6381, COUN 6382, COUN 6383, COUN 6384, COUN 6385, COUN 6386, COUN 6387, COUN 6388, COUN 6389, COUN 6390, COUN 6391, COUN 6392, COUN 6393, COUN 6394, COUN 6395, COUN 6396, COUN 6397, COUN 6398, COUN 6399, COUN 6400. admittance to the Counseling program by permission of instructor. (100%)

11. COURSE CLASSIFICATIONS: Is this graduate course only for students with a G.A. curriculum? No Yes. If YES, check which core requirements it could be used to fulfill.

H = Humanities S = Social Sciences

Will this course be used to fulfill for the baccalaureate core? If YES, attach form.

If YES, check which core requirements it could be used to fulfill:
O = Oral Intensive Format 6 W = Writing Intensive Natural Science Format 8

12. COURSE REPEATABILITY:

Is this course repeatable for credit? YES NO

Justification: Indicate why the course can be repeated (for example, the course follows a different theme each time).

How many times may the course be repeated for credit?

If the course can be repeated for credit, what is the maximum number of credit hours that may be earned for this course?

If the course can be repeated with variable credit, what is the maximum number of credit hours that may be earned for this course?

13. GRADING SYSTEM: Specify only one. Note: Later changing the grading system for a course constitutes a Course Change.

LETTER: PASS/FAIL:

RESTRICTIONS ON ENROLLMENT, if any

14. PREREQUISITES: COUN 6341, COUN 6351, COUN 6352, COUN 6353, COUN 6354, COUN 6355, COUN 6356, COUN 6357, COUN 6358, COUN 6359, COUN 6360, COUN 6361, COUN 6362, COUN 6363, COUN 6364, COUN 6365, COUN 6366, COUN 6367, COUN 6368, COUN 6369, COUN 6370, COUN 6371, COUN 6372, COUN 6373, COUN 6374, COUN 6375, COUN 6376, COUN 6377, COUN 6378, COUN 6379, COUN 6380, COUN 6381, COUN 6382, COUN 6383, COUN 6384, COUN 6385, COUN 6386, COUN 6387, COUN 6388, COUN 6389, COUN 6390, COUN 6391, COUN 6392, COUN 6393, COUN 6394, COUN 6395, COUN 6396, COUN 6397, COUN 6398, COUN 6399, COUN 6400. admittance to the Counseling program, permission of instructor.
These will be required before the student is allowed to enroll in the course.

15. SPECIAL RESTRICTIONS, CONDITIONS

16. PROPOSED COURSE FEES \$150
Has a memo been submitted through your dean to the Provost for fee approval? YES NO

17. PREVIOUS HISTORY:
Has the course been offered as special topics or trial course previously? YES NO
If yes, give semester, year, course #, etc.:

18. ESTIMATED IMPACT: WHAT IMPACT, IF ANY, WILL THIS HAVE ON BUDGET, FACILITIES/SPACE, FACULTY, QUALITY, ETC?

Faculty/Budget: An instructor will be required to teach the new course. This can be added to an existing faculty member's workload or taught by an adjunct instructor. The instructor will need to be available to conduct site supervision.
Space: The new course will need classroom space. Courses will be taught via classes, or a combination of in-classroom and utilize video and/or audio conference classes, and by distance delivery at the same time.

19. LIBRARY COLLECTIONS: Have you contacted the library collection development officer, (klingensmith@alaska.edu, 476-6953) to determine if you have any books that you need to purchase?

adequacy of library collections, equipment, and services available to the proposed course. It is the date of contact and resolution. If not, explain why not.

Yes No Yes No This course will not require additional library resources.

20. IMPACTS ON PROGRAMS/DEPT'S

What programs/departments will be affected by this proposed action? Include information on the Program's location, contact person, etc.

The Counseling Department will be affected by this action. The number of credits required for the M. Ed. in Counseling and the School Counseling Certification program does not change. The internship credits are simply distributed between the existing internship classes and the new internship classes. Advanced internship classes (Internship III and Internship IV) will provide information and skills different than they received in their first year of internship. It will also provide a forum for discussion with students who have previously completed a year of internship placement.

21. POSITIVE AND NEGATIVE IMPACTS

Please specify positive and negative impacts on other courses, programs and departments resulting from the proposed action.

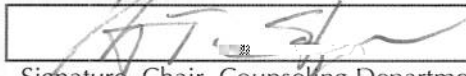
Positive: Students in the advanced internship classes will receive instruction tailored to their level of experience, separating them from students who are in their first year of internship placement.
Negative: Another instructor is needed, impacting the budget.

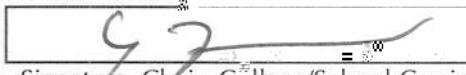
JUSTIFICATION FOR ACTION REQUESTED

The purpose of the department and campus-wide curriculum committee is to ensure that the quality of UAR education is not lowered as a result of the proposed change. Please address this in your response. This section needs to be completed. Use as much space as needed to fully justify the proposed action.

Students in the School Counseling concentration of the M. Ed. in Counseling degree of the School Counseling certification program must complete two semesters of Internship I, II, III, IV, and V. Currently, students receive their internship while earning EDUC 600, Internship I, II, III, IV, and V. During these two semesters of these courses, experienced students are grouped with initial students. Students in their second year of internship require different knowledge, skills and discussion. Creating advanced Internship classes answers this need. Students earning K-12 School Counseling certification will complete Internship I, II, III, IV, V, and VI. Students in the Community Counseling concentration of the degree will complete two semesters of Internship total. The addition of COUN 691, Internship III provides the same benefits mentioned above. Students in the Community Counseling program will complete Internship I, II, III, IV, V, and VI.

APPROVALS: Add additional signature lines as needed.

 Signature, Chair, Counseling Department, Anthony Strange. Date: Sept 20 2011

 Signature, Chair, College/School Curriculum Council for School of Education. Date: 10/11/11

 Signature, Chair, School of Education, Anthony Strange. Date: 10/11/11

Signature of Provost (if applicable) _____ Date _____

Offerings above the level of approved programs must be approved in advance by the Provost.

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE

Signature, Chair

Date

Faculty Senate Review Committee: Curriculum Review SAC

Core Review SADAC

UAF Counseling Program

(including completion of paperwork as required by university and site guidelines), completion of hours, supervision evaluations, case presentations, theory integration paper, and class attendance and participation. Assessment of practical skill will be based on the following evaluations (forms located in the Counseling Program Internship Manual): university supervisor site visit evaluations (3), on-site supervisor evaluation (1), on site supervisor professional characteristics feedback form (1). The site and university supervisor's evaluation will be considered in determining your grade, the university course instructor will assign the final grade for practicum.

Class Participation 10% (100 points)
Integration Paper/Presentation 15% (150 points)
Case Conceptualization 35% (350 points)
Case Notes 10% (100 points)
Evaluation 30% (300)

A = 1000 – 900
B = 899 - 800
C = 799 – 700
D = 699 - 600

Course Policies:

Students are required to obtain a university-issued username for use of email and Blackboard. If the university server is not your primary email address, you are expected to set it up so that all emails are forwarded from the university server account. Additionally, students are required to access Blackboard regularly for announcements, documents, and other postings.

An incomplete grade (I) will be assigned only if two conditions have been met. First, the student must have completed the majority of course work, written assignments, presentation, and examinations, and earned a grade of "C" or better. Normally, a grade of "I" will be given only when there has been participation until at least the last three weeks of the semester. Second, documented evidence must be submitted to substantiate the fact that course completion was prevented because of personal problems, such as a medical or family emergency. Failing to

great care to distinguish their own ideas and language from information derived from sources. Sources include published primary and secondary materials, electronic media, and information and opinions gained directly from other people. (Capella University Learner Handbook, 2006, p. 14)

Support Services:

Writing support services are available on the UAF Campus in the Writing Center, located in 801 Gruening Building, or can be reached at 907-474-5314 or 1-800-478-5246. The web site address is <http://www.uaf.edu/English/writingcenter/>

Disability Services: The Office of Disability Services (ODS) implements the Americans with Disabilities Act (ADA), and ensures that UAF students have equal access to the campus and course materials. Disability Services, a part of UAF's Center for Health and Counseling, provides academic accommodations to enrolled students who are identified as being eligible for services.

Week 10	Rochlen, A. B. (Chapter 15 and 16) Wedding, D., & Corsini, R. J. (Chapter 9)
Week 11	Theorist Presentation Case Conceptualization
Week 12	Theorist Presentation Case Conceptualization
Week 13	Theorist Presentation Case Conceptualization
Week 14	Theorist Presentation Case Conceptualization
Week 15	Final Evaluation Due Case Notes and Logs are due!