

6. FREQUENCY OF OFFERING:	As demand warrants Fall, Spring, Summer (Every, or Even - numbered Years, or Odd - numbered Years) — or As Demand Warrants
7. SEMESTER & YEAR OF FIRST OFFERING (if approved)	As demand warrants

8. COURSE FORMAT:

NOTE: Course hours may not be compressed into fewer than three days per credit. Any course compressed into fewer than six weeks must be approved by the college or school's curriculum council. Furthermore, any core course compressed to less than six weeks must be approved by the core review committee.

COURSE FORMAT: (check all that apply)	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6 weeks to full semester
OTHER FORMAT (specify)	Two 2 hour and 15 minute lectures per week for three weeks delivered face-to-face or via video conferencing.					
Mode of delivery (specify lecture, field trips, labs, etc)	Lectures					

9. CONTACT HOURS PER WEEK:	4.5	LECTURE hours/weeks	<input type="checkbox"/>	LAB hours /week	<input type="checkbox"/>	PRACTICUM hours /week
-----------------------------------	------------	-------------------------------	--------------------------	---------------------------	--------------------------	---------------------------------

Note: # of credits are based on contact hours. 800 minutes of lecture=1 credit. 2400 minutes of lab in a science course=1 credit. 1600 minutes in non-science lab=1 credit. 2400-4800 minutes of practicum=1 credit. 2400-8000 minutes of internship=1 credit. This must match with the syllabus. See <http://www.uaf.edu/uafgov/faculty/cd/credits.html> for more information on number of credits.

OTHER HOURS (specify type)	
-----------------------------------	--

10. COMPLETE CATALOG DESCRIPTION including dept., number, title and credits (50 words or less, if possible):

CE F657G, Team Leadership 1 credit
 Under the general leadership series, this course is designed to provide students with the knowledge and skills necessary to lead a team in a professional setting. This course is a general category.

11. COURSE CLASSIFICATIONS: (undergraduate courses only. Use approved criteria found on Page 10 & 17 of the manual. If justification is needed, attach on separate sheet.)

H = Humanities S = Social Sciences

Will this course be used to fulfill a requirement for the baccalaureate core? YES NO

IF YES, check which core requirements it could be used to fulfill:
 O = Oral Intensive, Format 6 W = Writing Intensive, Format 7 Natural Science, Format 8

12. COURSE REPEATABILITY:

Is this course repeatable for credit? YES NO

Justification: Indicate why the course can be repeated (for example, the course follows a different theme each time). Course follows different topics each time

How many times may the course be repeated for credit? 3 TIMES

If the course can be repeated with variable credit, what is the maximum number of credit hours that may be earned for this course? CREDITS

13. GRADING SYSTEM: Specify only one.

LETTER:

resolution. If not, explain why not.

No	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No library involvement
----	-------------------------------------	-----	--------------------------	------------------------

Offerings above the level of approved programs must be approved in advance by the Provost.

ALL SIGNATURES MUST BE OBTAINED PRIOR TO SUBMISSION TO THE GOVERNANCE OFFICE

		Date	
--	--	------	--

9. Course policies:

Due the limited resources, attendance and participation are expected in all classes. Late work will be accepted on a case-by-case basis. Plagiarism is prohibited.

10. Evaluation:

The following outlines how students will be evaluated, what factors will be included, their relative value, and how they will be tabulated, as well as specific teaching strategies.

11. Support Services:

Additional services are provided by the Center for Disability Education (907-479-4757) and Technical Assistance Video Conferencing Services (1-800-910-9601).

12. Disabilities Services:

The Office of Disability Services is part of the American Disabilities Act (ADA), and ensures that UAF has equal access to the campus and its facilities. We are located in the Office of Disability Services (208 WHIT, 474-5655) to provide accommodations for students with disabilities.