is a new outreach effort by OGCA. The idea behind is to convey tips, tricks and other helpful information around the area of research administration. Our goal is to post on (almost every) Tuesdays. If there is something you would like to see covered on , email: <a href="mailto:UAF-GCReATE@alaska.edu">UAF-GCReATE@alaska.edu</a>. For more Tips visit <a href="mailto:OGCA website">OGCA website</a>.

• Yes. Trainees on NIH fellowships and training grants must have eRA Commons accounts to be appointed to a project. The Trainee role allows users to input data into xTrain during their traineeship.

All users have access to update their Personal Profile information via the <u>edit</u> <u>feature</u> within your profile. This lets you make changes to your education, employment, and demographic information. You are also able to <u>delegate</u> others who can edit your Personal Profile.

Information on the different actions that may be required is available <u>here</u>. Also, the <u>eRA Commons User Manual</u> includes details on all aspects of the system.

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